

Finance Committee Meeting

Agenda

1/21/16

2:00pm

Present: Brian DeWinne (Chairperson), Scott English (Board President), Joseph Pagano (Board Member), Christopher Jennings (Board Member), Dr. Gruccio (Superintendent), John Frangipani and Nathan Frey (Assistant Superintendents), Dr. Joseph Rossi (Executive Director of Personnel), Helen Haley (Business Administrator) and Scott Musterel (Assistant Business Administrator)

Mrs. Haley handed out and reviewed the following information:

- Memo on the Budget Process
- 2016-2017 Budget Preparation Calendar
- Spreadsheet entitled: Preliminary Budget Summary to Date presenting a balanced budget for FY 2016-2017
- A copy of the same spreadsheet for FY 2015-2016
- Budget Cut and Increase Highlights with supporting documents
 - Proposed Position Cuts
 - New Positions
- A template of staff per elementary, middle and high school based on enrollment and a spreadsheet representing the our counts and cuts
- Systems 3000 “Budget Projection Details Report” for the following Funds:
 - Revenue – Fund 10
 - Expenditures
 - Fund 10
 - Fund 11
 - Fund 12
 - Fund 15
- Original Shortfall Calculation from 10/26/15
- CC Tec Projected Tuition
- Email regarding “Taxpayer Guide to Education Spending”
- Executive County Superintendent Review of Efficiency Standards – discussed the County Mid-Year Review that was held earlier today at the county office.
- Taxpayers’ Guide to Education Spending 2015 showing Vineland’s data compared to the state average and state median.
- Senior Tax Freeze – handed out printout from the state property tax website indicating the level of income for a senior citizen to apply to have their property taxes frozen.
- Email from Bob DeSanto regarding the request for a Letter of Interest from a potential ESCO for the ESIP program.

The Committee discussed the budget and documents that were distributed.

Finance Committee Meetings were scheduled for:

- January 28th at 8:00am
- February 16th at 8:00am
- Tentative date for an Open Meeting on the budget was set for February 24th (later changed to February 29th)
 - The meeting would be at Wallace Middle School and needs to be advertised
 - Deb Marko and Channel 40 should be invited to attend

Mr. DeWinne requested the following information:

- Top 100 Paid Employees
- Overtime report for 4th quarter of 2015
- Calendar overtime total by department for 2014 and 2015
- RFPs – get a list of RFPs in order
- Finance Committee Meetings can be the Committee meeting with Mrs. Haley. Mrs. Haley stated that she would prefer that Dr. Gruccio and Mr. Musterel were also in attendance.