

CITY OF VINELAND BOARD OF EDUCATION
May 6, 2020 - COMBINED MEETING MINUTES

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The combined meeting of the City of Vineland Board of Education was held remotely, Wednesday, May 6, 2020, at 6:01 p.m., pursuant to notice with Mr. English presiding and the following members present: Ms. Acosta, Mrs. Codispoti, Mr. Fiocchi, Mr. Holmes, Mr. Sbrana, Mr. Silva, Ms. Spinelli, and Mr. Ulrich.

Absent: None.

Also present: Dr. Gruccio, Superintendent, Mr. Frey, Assistant Superintendent, Dr. Sneathen, Assistant Superintendent, Mr. Mercoli, Board Secretary, Dr. Rossi, Executive Director of Personnel, Mr. DeSanto, Board Solicitor, press, and public.

Absent: None.

Mr. English announced that in compliance with the New Jersey meeting law commonly referred to as “The Sunshine Law,” the Vineland Board of Education has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.: The Daily Journal, SNJ Today, the Press of Atlantic City, Nuestra Comunidad, Visto Bueno, the Clerk - City of Vineland, and Administrative Office Public Bulletin Board.

Flag Salute:

Resolution: None.

Special

Presentation(s): Dr. Gruccio, Superintendent, honors the 2019-2020 District Governor’s Educators of the Year and Governor’s Educational Services Professionals of the Year and VASA Administrator of the Year.

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HIB: No comments.

Approval of

Minutes: Upon motion by Mrs. Codispoti, seconded by Mr. Sbrana, the minutes were approved from March 11, 2020, Special Budget Meeting and the March 11, 2020, Combined Meeting.

All members voted "yes."
(9-0-0)

Committee

Reports: Mr. Ulrich shared the Policy & Personnel Committee Meeting updates from the virtual meetings that were held on April 6, 2020, and May 4, 2020, respectively.

Ms. Spinelli shared the Facilities Committee Meeting update from March 30, 2020.

Ms. Acosta shared the Curriculum, Instruction & Technology Committee Meeting update from April 20, 2020.

Solicitor

Report: None.

Public Comments

Agenda Items: None.

Recommendations:

C	o	F	H	S	S	U	E
A	i	i	S	S	n	n	n
c	s	o	b	S	l	l	g
o	p	c	r	i	r	i	i
s	o	c	a	l	l	i	i
t	t	h	n	v	l	c	s
a	i	i	a	a	i	h	h

RECOMMENDATIONS

It is recommended that:

PERSONNEL (1.1 - 1.3)

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2

- 1.1 Approval of the following:
a. Retirements, Resignations, Terminations, Leaves of Absence, Employment, Transfers
b. Extracurricular Activities

All Members voted
"yes."
(9-0-0)

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- 1.2 Approval of the following appointments:
a. Board Secretary (Gene Mercoli)
a. Custodian of School District Records (Gene Mercoli)
a. Contracting Agent (Gene Mercoli)
a. Public Agency Compliance Officer - P.A.C.O. (Gene Mercoli)
b. Custodian of School Monies (Carmen DiGiorgio)
c. Scott Musterel to fill the following roles when needed in the absence of Gene Mercoli:
- Board Secretary
- Custodian of School District Records
- Contracting Agent
- Transfer/Investment of funds at authorized district depositories
d. Conscientious Employee Protection Act Contact Person (Joseph Rossi)
d. Section 504 Employee Compliance Officer (Joseph Rossi)
d. Appointng Authority/Civil Service Hearing Officer
e. Section 504 Student Compliance Officer (Teri Godlewski)
f. Working Papers Issuing Officer (Danielle Sneathen)
f. Title IX Coordinator (Danielle Sneathen)
f. Anti-Bullying Coordinator (Danielle Sneathen)
f. School Safety Specialist (Danielle Sneathen)
g. Affirmative Action Officers (Danielle Sneathen)
h. Americans with Disabilities Act Coordinator (Paul Farinaccio)
h. Right to know Officer (Paul Farinaccio)
h. Integrated Pest Management Coordinator (Paul Farinaccio)
h. Indoor Air Quality Designee (Paul Farinaccio)
h. PEOSHA Officer (Paul Farinaccio)
h. Asbestos Manangement Officer (Paul Farinaccio)
h. Chemical Hygiene Officer (Paul Farinaccio)
i. Contracting Agent (Keith Salerno)

All Members voted
"yes."
(9-0-0)

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2

- 1.3 Approval regarding the appointment of Gene Mercoli as the district's Qualified Purchasing Agent and to establish the bid threshold at the amount pursuant to N.J.S.A.18A-3a and any increase authorized in N.J.S.A. 18A:18A-3b.

All Members voted
"yes."
(9-0-0)

A	C								
c	o	F	H	S	S	p	U	E	
s	i	i	o	b	i	i	n	n	
t	s	o	l	r	l	e	e	g	
a	i	c	m	a	v	r	r	l	
		h	a	n	a	i	i	i	
		i	s	a	i	h	h		

RECOMMENDATIONS

It is recommended that:

PROCEDURES & OPERATIONS (2.1 - 2.3)

2.1 Approval regarding the following State Rubric and Danielson Evaluation Models.

- a. Facilitator/Coordinator
- b. Guidance
- c. Learning Consultant
- d. Library Media Specialist
- e. Nurse
- f. Physical Occupational Therapist
- g. Principal
- h. School Psychologist
- i. School Social Worker
- j. Speech Language Therapist
- k. Supervisor
- l. Teacher

All Members voted "yes." (9-0-0)

2.2 Approval of the Purchasing Manual for the 2020-2021 school year.

All Members voted "yes." (9-0-0)

2.3 Approval regarding the district's School Closure Preparedness Plan.

All Members voted "yes." (9-0-0)

C	o	F	H	S	S	p	E
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s	t	t	h	e	n	v	l
a	i	i	s	a	v	a	i
							h

RECOMMENDATIONS

It is recommended that:

BUILDINGS & GROUNDS (3.1 - 3.2)

Approval regarding the submission of the Vineland Public Schools:
VHS North Nurses Suite project, NJDOE project, #5390-053-20-1000, for both
schematic and final approval as an 'Other' project for which no State funding is
requested and for an amendment to the district's LRFP to include this project.

All Members voted
"yes."
(9-0-0)

Approval regarding the submission of the Vineland Public Schools:
VHS South Greenhouse project, NJDOE project, #5390-050-20-1000, for both
schematic and final approval as an 'Other' project for which no State funding is
requested and for an amendment to the district's LRFP to include this project.

All Members voted
"yes."
(9-0-0)

FINANCE (4.1 - 4.21)

4.1 Approval of budgetary transfers for General, School-Based and ECPA for
February 2020 and March 2020.

All Members voted
"yes."
(9-0-0)

4.2 Approval of the following reports:
Board Secretary - February 2020 and March 2020
Treasurer - February 2020 and March 2020.

All Members voted
"yes."
(9-0-0)

4.3 Approval Accepting of the following funding:
New Jersey School Insurance Group (NJSIG) 2020 Safety Grant
in the amount of \$61,089 for the purpose of expanding and upgrading
school camera systems.

All Members voted
"yes."
(9-0-0)

4.4 Approval regarding the cancellation of the list of checks from accounts
payable provided and on file with the Secretary of the Board.

All Members voted
"yes."
(9-0-0)

4.5 Approval regarding a professional service contract to Allen
and Associates Insurance for a two year term at the current
rate for July 1, 2020, through June 20, 2022.

All Members voted
"yes."
(9-0-0)

A	C										
c	o	F	H	S	S	S	U	E			
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s	i	c	l	r	i	e	r	e			
t	a	t	m	a	l	l	i	l			
t	i	h	e	n	v	a	c	i			
a	i	e	s	a	a	i	h	s			

RECOMMENDATIONS

It is recommended that:

FINANCE (4.1 - 4.21)

4.6 Approval regarding the renewal of health insurance with the SCRBEF effective July 1, 2020, through June 30, 2021, with a 3.57% decrease in premiums for the Aetna Health Insurance Plan for an approximate total of \$28,051,500 based upon current enrollment.

All Members voted "yes."
(9-0-0)

4.7 Approval regarding the renewal of dental insurance with the Dental Alliance underwritten by Delta Dental effective July 1, 2020, through June 30, 2021, with a 2.75% increase in premiums for the Premium Plan and a 1.18% increase in premiums for the Flagship Plan for an approxi

All Members voted "yes."
(9-0-0)

4.8 Approval regarding the two-year renewal of prescription program with RX Alliance/PEBT (Benecard) effective July 1, 2020, through June 30, 2022, with a 0% increase in premiums for an approximate total premium of \$6,998,492.

All Members voted "yes."
(9-0-0)

4.9 Approval regarding a professional services contract to Dr. Timothy Rhyme for Medical Services as Chief School Physician at the current rate for July 1, 2020, through June 30, 2021.

All Members voted "yes."
(9-0-0)

4.10 Approval regarding a professional services contract to Dr. Joseph P. Bernardini and Dr. Brad J. Bernardini for Medical Services as Alternate School Physicians at the current rate for July 1, 2020, through June 30, 2021.

All Members voted "yes."
(9-0-0)

4.11 Approval regarding the Health Care Staffing Agreement between the City of Vineland Board of Education and Epic Aveanna Health Services, Inc. to provide Licensed Practical Nurses at \$50 per hour, Registered Nurses at \$60 per hour and other health services as listed on Addendum A on an as-needed basis for special education students in a form acceptable by the Board Solicitor and Superintendent for July 1, 2020, through June 30, 2021.

All Members voted "yes."
(9-0-0)

4.12 Approval regarding awarding the following contract for: Food Service Management Company (RFP # 01105390) for the term of July 1, 2020, to June 30, 2021, with the option to renew four one year terms for a total of five years:
Food Service Management Company:
Contractor: Sodexo
9801 Washington Blvd
Gaithersburg, MD 20878
Total contract amount \$ 5,490,516.67
Guaranteed Return \$ 325,000.00

All Members voted "yes."
(9-0-0)

	C				S	E
	o				p	n
	d	F			i	g
A	i	H	S		n	l
c	s	o	b	S	i	r
s	o	p	r	i	e	i
s	c	e	a	l	l	i
t	e	m	n	v	i	s
t	h	a	v	i	c	h
a	i	s	a	a	h	h

RECOMMENDATIONS

It is recommended that:

FINANCE (4.1 - 4.21)

4.13 Approval regarding a professional service contract to Ford Scott Associates, L.L.C for Auditor, for a term of July 1, 2020, to June 30, 2021.
Total contract amount: \$72,700.00 (Annual Audit Fee 19/20)
\$ 6,000.00 (ASSA Audit Fee)

All Members voted "yes."
(9-0-0)

4.14 Approval of (year two) renewal for the following contracts at the current contract price from July 1, 2020, to June 30, 2021, with an option to renew for a one-year term, for a maximum of a three-year contract:

All Members voted "yes" except for Ms. Acosta who "abstained" from 4.14c and Mr. Fiocchi who "abstained" from 4.14e.
(7-0-2)

- a. Online Educational Services
Contractor: Educere
455 Pennsylvania Ave. Suite 140
Fort Washington, PA 19034
Individual course prices are on file.
Courses range from \$195 to \$891
- b. Electrical Services
Contractor: Lee-Way Electrical Services
105 Morris Ave.
Landisville, NJ 08326
Total bid amount based on estimated usage: \$60,702.50
Contracted for time and material.
- c. Substitute Staffing Services
Contractor: ESS (Source 4 Teachers)
800 Kings Highway North, Suite 405
Cherry Hill, NJ 08034
Total contract amount pay rate plus 27.95% mark up.
- d. HVAC Services
Contractor: McCloskey Mechanical Contractors, Inc.
445 Lower Landing Road
Blackwood, NJ 08012
Total bid amount based on estimated usage: \$32,060.
Contracted for time and material.
- e. Maintenance and Support of District IT Services
Contractor: The Pro Computer Service
304 Harper Dr., Suite 130
Moorestown, NJ 08057
Total contract amount: \$35,900 per month/\$430,800 yearly.
- f. Homebound Instruction
Contractor: Ark Education
230 North Maple Ave, Suite B1, Box 294
Marlton NJ 08053
Total contract amount based on estimated usage: \$ 48,500.
Contract hourly amount: \$25 per hour.

C	F	H	S	S	P	E
A	i	i	b	i	n	U
c	s	o	r	l	l	n
s	o	c	m	a	l	g
t	t	h	e	n	v	l
a	i	i	a	a	i	h

RECOMMENDATIONS

It is recommended that:

FINANCE (4.1 - 4.21)

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4.15 Approval of (year three) renewal for the following contracts at the current contract price from July 1, 2020, to June 30, 2021:

a. Concrete and Masonry Services
Contractor: Fabbri Builders, Inc.
1310 S. W. Blvd.
Vineland, NJ 08360
Total bid amount based on estimated usage: \$86,975.
Contracted for time and material.

b. Plumbing Services
Contractor: Falasca Mechanical
3329 N. Mill Road
Vineland, NJ 08360
Total bid amount based on estimate usage: \$91,500.
Contracted for time and material.

c. Advertising Gymnasium Wall
JMI Enterprises LLC
PO Box 981
Millville, NJ 08332
The total percentage received by the district is 65%.

d. Roofing Services
Contractor: Kowalski Roofing Services
381 Lake Shore Road
Brick, NJ 08723
Total bid amount based on estimated usage: \$68,250.
Contracted for time and material.

e. Carpet and Flooring Services
Contractor: Rose Floor Covering
41 Pindale Dr.
Bridgeton, NJ 08302
Total bid amount based on estimated usage: \$33,337.50
Contracted for time and material.

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4.16 Approval regarding a professional services contract to Gruccio, Pepper, DeSanto & Ruth P.A. for Board Solicitor at the current rate for the fiscal year July 1, 2020, through June 30, 2021.

All Members voted "yes" except for Mr. Fiocchi who "abstained" from 4.15 a. (8-0-1)

All Members voted "yes." (9-0-0)

C	F	H	S	S	E
o	i	o	i	p	n
d	a	b	a	i	g
A	s	l	r	n	l
c	o	r	a	i	i
o	p	m	v	l	s
s	c	a	a	i	h
t	t	n	a	l	
a	i	a	a	i	

RECOMMENDATIONS

It is recommended that:

FINANCE (4.1 - 4.21)

1	2	4.17 Approval regarding a professional services contract to Gruccio, Pepper, DeSanto & Ruth P.A. for Labor Relations Attorney Negotiator at the current rate for the fiscal year July 1, 2020, through June 30, 2021.	All Members voted "yes." (9-0-0)
1	2	4.18 Approval regarding a professional services contract to Manders, Merighi, Portadin, Farrell Architects LLC for Architect of Record at the current rate for July 1, 2020, through June 30, 2021.	All Members voted "yes." (9-0-0)
1	2	4.19 Approval regarding the tuition contract between the Salem County Vocational School District and the City of Vineland Board of Education for the 2020-2021 school year for the following amounts: Full time for 15 students \$ 6,277 per pupil per year Shared time for 2 students \$ 3,139 per pupil per year	All Members voted "yes." (9-0-0)
1	2	4.20 Approval regarding the 2019 - 2020 Joint Transportation Agreement between Paterson Board of Education of Passaic County and the City of Vineland Board of Education.	All Members voted "yes." (9-0-0)
1	2	4.21 Approval regarding a professional services contract with Ford Scott & Associates in an amount not to exceed \$6500 to perform a review and analysis of the CCTEC's tuition charges and adjustments to the District.	All Members voted "yes." (9-0-0)

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Proposed Item(s)

for Review: Superintendent's Evaluation and Board Self Evaluation discussion.

Approval of

Bills: Bills incurred during February and March 2020.

Upon motion by Mrs. Codispoti, seconded by Mr. Sbrana.

All members voted "yes."

(9-0-0)

Emergent

Item: None.

Public

Comments: None.

Old Business: None.

New Business: None.

Adjournment: A motion was made by Mrs. Codispoti, seconded by Mr. Sbrana, to adjourn the meeting at 7:40 p.m.

Respectfully Submitted,



Gene Mercoli
Board Secretary

GM:kji