

**Facility Committee Meeting**  
**February 26, 2010**  
**4:00 pm**

**Meeting Minutes**

**Attendees:** Dr. Gruccio, Ms. Spinelli, Mrs. Cotispoti, Mr. English, Mr. Mercoli, and Mr. Farinaccio

- Memorial Trailers- An update was provided by Mr. Farinaccio to Ms. Spinelli regarding the trailers located at Veterans Memorial. Paul noted demolition should start in late March on the units and connecting walkway. One unit was transferred over to the city for recreational club usage. The city will take over utility costs and future maintenance of the unit.
- Budget discussion based on 2020-2021 projections for facilities- Mr. Farinaccio spoke on his current overall budget and limitations based on the existing budget. Mr. Mercoli confirmed additional monies were being placed into facilities for this coming year. No capital reserve is anticipated for this year but capital money will be included in the amount of \$270k. Bathroom renovations and per unit cost window replacement will be achieved from the money.

The districts ESIP project was discussed. Mr. Mercoli explained the RFP was being finalized and prepared for advertisement. He also reviewed the timeline process for the bid which will include capital system upgrades for several buildings. Mr. Farinaccio reviewed projects that he was hopeful to address such as LED Lighting, Boiler and Air Conditioner Replacement.

- The central bus yard project was discussed with update information. Mr. Farinaccio talked about the overall project working in conjunction with Cumberland County Improvement Authority and coordinated efforts. Mr. Mercoli talked about the current contract established through CCIA and project milestones.
- Gittone Synthetic Turf Maintenance- Mr. Farinaccio discussed some of the maintenance challenges regarding the synthetic turf field. This past year, surface weeds were found in the grass turf. Normal applications of Roundup can manage this problem. Mr. Farinaccio to investigate eliminating grass on the two east and west hills

on the home bleacher side of the stadium. He talked about placing ground covering fabric that would minimize seed transfer onto the field.

- Football Game Schedule- Dr. Gruccio reviewed the athletic department's current football schedule. Typically, Friday night games are scheduled within the season. Gittone was provided site lighting from Vineland City for this specific purpose. The city purchased and installed the lighting for the school district.
- Outside Maintenance and Grounds Care- Mr. Farinaccio stated the grounds maintenance will continue as in the past based on the limited personnel. He would however have a larger budget for next year to include additional tree services which will help the overall sites in appearance.
- Softball access from the parking lot at VHS to the field/Tree Trimming. – Dr. Gruccio received information from Mr. Robbins regarding the logistics of parking in DiToma Fields. She is going to invite Mr. Robbins to the next Facilities Meeting to review this information regarding logistics.
- Agricultural Site and Greenhouse discussion- Mr. Farinaccio reviewed the most recent meeting with Dr. Gruccio, Mrs. Demarchi, and Architect Larry Merighi. It was decided educationally and to conform to DOE regulation the green house and classroom would remain onsite at the school. A plan is in place to utilize the RAFT room at VHS South in V Wing. The RAFT program would relocate in V wing, across the hall, with some minor alterations performed by Facilities. The land trust property on Brewster Road will be used specifically for the farming related education.