

CITY OF VINELAND BOARD OF EDUCATION  
June 10, 2021- COMBINED MEETING MINUTES

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The combined meeting of the City of Vineland Board of Education was held in the Landis Administration Building, 61 W. Landis Avenue, Vineland, New Jersey, Thursday, June 10, 2021, at 5:06 p.m., pursuant to notice with Mr. English presiding and the following members present: Ms. Acosta, Mrs. Codispoti, Mr. Fiocchi, Mr. Holmes, Mr. Rivera, Mr. Silva, Mr. Sbrana, and Ms. Spinelli.

Absent: None.

Also present: Dr. Gruccio, Superintendent, Mr. Frey, Assistant Superintendent, Dr. Sneathen, Assistant Superintendent, Mr. Bermann, Interim Board Secretary, Dr. Rossi, Executive Director of Personnel, Mr. DeSanto, Board Solicitor, press, and public.

Absent: None.

Mr. English announced that in compliance with the New Jersey Open Public Meeting Law, commonly referred to as “The Sunshine Law,” the Vineland Board of Education has caused notice and posting of this meeting to be sent to the following, announcing the time and place thereof, agenda, etc.: The Daily Journal, SNJ Today, the Press of Atlantic City, Nuestra Comunidad, Visto Bueno, the Clerk - City of Vineland, and Administrative Office Public Bulletin Board.

Flag Salute:

Resolution:

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Special

Presentations: Mrs. Kim Kell, Music Teacher, Durand Elementary School, honored the 5th Grade Students

Mr. Dan Greco, Durand Elementary School Principal, recognizes a retiring teacher with 50 years of service in the Vineland Public Schools.

Mrs. Teri Godlewski, Director of Special Education, presented the NJSBA Innovation in Special Education Award to a VHS Sp. Ed. Teacher for “Beautifying Batsto.”

Mrs. Jennifer Frederico, Petway Elementary Principal, recognized the Quarter Finalists for the 2022 Music Educator Award.

VEA Staff Spotlight by Meghan Greenfield

Mr. Nathan Frey, Assistant Superintendent, presented the Summer Academy 2021 Plan.

Approval of

Minutes: Upon motion by Mrs. Codispoti, seconded by Mr. Holmes, the minutes were approved from April 14, 2021, Executive Session, April 15, 2021, Executive Session, April 15, 2021, Special Meeting, and April 28, 2021, Public Hearing Meeting.

All members voted “yes” for the April 14, 2021, Executive Session minutes.  
(9-0-0)

All members voted “yes” for the April 15, 2021, Executive Session minutes.  
(9-0-0)

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All members voted “yes” except for Mr. English who “abstained” from April 15, 2021, Special meeting minutes.  
(8-0-1)

All members voted “yes” for the April 28, 2021, Public Hearing minutes.  
(9-0-0)

Committee

Reports: Ms. Spinelli shared the Policy & Personnel Committee Meeting update from May 26, 2021.

Solicitor

Report: Mr. DeSanto updated the status on the Oak & Main property.

Public

Comment: None.

Recommendations:

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RECOMMENDATIONS

It is recommended that:

**PERSONNEL (1.1 - 1.3)**

1.1 Approval of the following:  
a. Retirements, Resignations, Terminations, Leaves of Absence, Employment, Transfers  
b. Students  
c. Substitutes  
d. Extracurricular Activities  
e. Extracurricular Summer  
f. Volunteers

All Members voted  
"yes."  
(9-0-0)

1.2 Approval regarding the following contracts (Executive County Superintendent approval was obtained for contracts a, b, and c):  
For a term of one year commencing July 1, 2021, through June 30, 2022:  
a. Mr. Nathan L. Frey, Assistant Superintendent for Curriculum and Instruction  
b. Dr. Danielle F. Sneathen, Assistant Superintendent of Administration  
c. Ms. Dawn Leary, School Business Administrator/Board Secretary  
d. Mr. Scott A. Musterel, Asst Business Admin/Asst Board Secretary  
e. Dr. Joseph L. Rossi, Executive Director of Personnel  
f. Mrs. Theresa A. Godlewski, Director of Special Education

All Members voted  
"yes."  
(9-0-0)

1.3 Approval regarding the Exempted (BAE) staff Memorandum of Agreement for July 1, 2021, through June 30, 2024, with these noteworthy conditions for the 10 impacted employees:  
- July 1, 2021 \$2,000 added to base salary  
January 1, 2022 \$1,500 added to base salary  
July 1, 2022 3.0% added to base salary  
July 1, 2023 3.0% added to base salary  
- BAE members Kara Irvine and Jamie Greenwood shall receive \$6,000 increases, respectively, on July 1, 2021.  
- BAE members pursuing continuing education shall receive up to \$2,000 per year for such purpose.

All Members voted  
"yes."  
(9-0-0)

**PROCEDURES & OPERATIONS (2.1 - 2.5)**

2.1. Approval of field trips and district travel.

All Members voted  
"yes."  
(8-0-0)

*\*Board Member Mr. Sbrana stepped away.*

2.2. Approval to waive the time requirements for review according to Policy #0131 "Bylaws and Policies" and adopt the following Policy/Regulations/Bylaws:  
- Policy 3421 Postnatal Accommodations Teaching Staff Member  
- Policy 4421 Postnatal Accommodations Support Staff Member

All Members voted  
"yes."  
(8-0-0)

*\*Board Member Mr. Sbrana stepped away.*

2.3 Approval regarding the Purchasing Manual for the 2021-2022 school year.

All Members voted  
"yes."  
(9-0-0)

2.4 Approval regarding the Principal Rubric Evaluation Template which is on file with the Board Secretary.

All Members voted  
"yes."  
(9-0-0)

2.5 Approval regarding the 2020 - 2021 Annual School Nursing Service Plan

All Members voted  
"yes."  
(9-0-0)

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c	p	h	e	r	n	v
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a	i	s	a	a	a	a

RECOMMENDATIONS

It is recommended that:

**BUILDINGS & GROUNDS (3.1 - 3.2)**

3.1. Approval regarding the use of Vineland High School South Complex by the City of Vineland for fireworks on Sunday, July 4, 2021 (rain date Monday, July 5, 2021).

All Members voted "yes." (8-0-0)

*\*Board Member Mr. Sbrana stepped away.*

3.2 Approval regarding a request for a waiver of the toilet room facilities for the 2021-2022 school year for the following:  
a. Golan Learning Center, Inc. – rooms 3,4,5,8,10  
b. Sabater School – rooms 117 and 118  
c. Vineland YMCA – rooms blue, yellow, green, red  
This request is required to continue state approval of our use of these classrooms.

All Members voted "yes." (8-0-0)

*\*Board Member Mr. Sbrana stepped away.*

**FINANCE (4.1 - 4.30)**

4.1 Approval of budgetary transfers for General, School-Based and ECPA for April 2021.

All Members voted "yes." (9-0-0)

4.2. Approval of the Board Secretary and Treasurer reports for April 2021.

All Members voted "yes." (9-0-0)

4.3. Approval regarding placement of Special Education students.

All Members voted "yes." (9-0-0)

4.4 Approval to accept the following funding:  
- State of New Jersey Department of Children and Families - Family Friendly Center Grant for Sabater Elementary School, in the amount of \$45,463.  
- New Jersey School Insurance Group (NJSIG) 2021 Safety Grant in the amount of \$66,445 for the purpose of continuous expansion and upgrading of the school camera systems.

All Members voted "yes." (9-0-0)

4.5 Approval regarding a requisition to the City of Vineland for the 2021-2022 local school taxes according to the schedule provided and on file with the Board Secretary. (This meets state audit requirements for requisition of local district taxes for school purposes).

All Members voted "yes." (9-0-0)

4.6 Approval regarding the Tuition Rates for the 2021-2022 school year.

All Members voted "yes." (9-0-0)





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RECOMMENDATIONS

It is recommended that:

**FINANCE (4.1 - 4.30)**

4.19 Approval of a resolution appointing the Legal Depositories for school district funds.

All Members voted "yes" except for Mr. Fiocchi who "abstained."  
(8-0-1)

4.20 Approval of a resolution appointing Official Newspapers.

All Members voted "yes."  
(9-0-0)

4.21 Approval regarding the services for School Bus Advertising and Gym Wall Ads between JMI Enterprises, LLC and Vineland Board of Education from July 1, 2021, through June 30, 2022.

All Members voted "yes."  
(9-0-0)

4.22 Approval regarding the financial management software agreement with Systems 3000 for July 1, 2021, to June 30, 2022.

All Members voted "yes."  
(9-0-0)

4.23 Approval regarding the staffing professional services contract between Wright Choice for Home Health Care and City of Vineland Board of Education to provide Licensed Practical Nurses @ \$39 per hour and Registered Nurses @ \$49 per hour on an as-needed basis for special education students in a form acceptable by the Board Solicitor and Superintendent for July 1, 2021, through June 30, 2022.

All Members voted "yes."  
(9-0-0)

4.24 Approval regarding the following year two (2) contract renewal for Food Service Management Company (RFP # 01105390) for the term of July 1, 2021, to June 30, 2022, with the option to renew three one year terms for a total of five years:

All Members voted "yes."  
(9-0-0)

- Food Service Management Company:

Contractor: Sodexo  
9801 Washington Blvd  
Gaithersburg, MD 20878

Total contract amount \$ 5,825,635.75  
Guaranteed Return \$ 152,162.23



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RECOMMENDATIONS

It is recommended that:

**FINANCE (4.1 - 4.30)**

- 4.25 Approval regarding the awarding of the following contract for D'Ippolito's Toilet Room (PW # 11-21/22) which is contingent upon review of the bid documents by the Board Solicitor.
  - D'Ippolito's Toilet Room
  - Contractor: Capri Construction  
4266 Post Road  
Vineland, NJ 08360
  - Total estimated contract amount: \$292,600.
  
- 4.26 Approval regarding the awarding of the following contract for Winslow Roof Replacement (PW # 12-21/22) which is contingent upon review of the bid documents by the Board Solicitor.
  - Winslow Roof Replacement
  - Contractor: Journey Contracting Co., Inc.  
395 B Millstone Road  
Millstone, NJ 08510
  - Total estimated contract amount: \$272,630.
  
- 4.27 Approval regarding the awarding of the following contract for VHS S Agricultural Room (PW # 13-21/22) which is contingent upon review of the bid documents by the Board Solicitor.
  - VHS S Agricultural Room
  - Contractor: Capri Construction Co., Inc.  
4266 Post Road  
Vineland, NJ 08360
  - Total estimated contract amount: \$368,400.
  
- 4.28 Approval regarding the 2021-2022 agreement between the City of Vineland Board of Education Transportation and the Cumberland County Board of Vocational Education for special education and private school transportation and routing management services for a cost of \$102,408.
  
- 4.29 Approval regarding the 2021-2024 agreement of Interlocal Participation in Joint Transportation with the Cumberland County Regional Cooperative in a form acceptable by the Board Solicitor and Superintendent for special education, private, and vocational-technical, or their school students' transportation needs to an amount equal to 4% for in-district routes and an amount equal to 8% for homeless routes.

All Members voted "yes." (9-0-0)

All Members voted "yes." (9-0-0)

All Members voted "yes." (9-0-0)

All Members voted "yes." (9-0-0)

All Members voted "yes." (9-0-0)

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**RECOMMENDATIONS**

It is recommended that:

**FINANCE (4.1 - 4.30)**

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- 4.30 Approval regarding the following Cumberland County Regional Cooperative Transportation initiatives:
1. 2021-2022 Bid#2 Extended School Year
  2. 2020-2021 Quoted Contracts
  3. 2020-2021 Jointure
  4. 2021-2022 Regular School Year Renewals

All Members voted  
 "yes."  
 (9-0-0)

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Proposed Item: Upon motion by Mrs. Codispoti, seconded by Mr. Sbrana, the approval of a motion authorizing payment of 10 vacation days to Dr. Mary L Gruccio in accordance with NJSA 18A: 30-9 for unused vacation days due to a state of emergency declared by the governor was passed.

All members voted "yes."  
(9-0-0)

Approval of  
Bills: Bills incurred during April 2021.

Upon motion by Mrs. Codispoti, seconded by Mr. Sbrana  
All members voted "yes."  
(9-0-0)

Emergent  
Item(s):

Old Business:

New Business:

Adjournment: A motion was made by Mrs. Codispoti, seconded by Mr. Holmes, to adjourn the meeting at 7:05 p.m.

Respectfully Submitted,



Dawn Leary  
Board Secretary

DL:kji