

CITY OF VINELAND BOARD OF EDUCATION
June 1, 2022 - COMBINED MEETING MINUTES

The combined meeting of the City of Vineland Board of Education was held in the Landis Administration Building, 61 W. Landis Avenue, Vineland, New Jersey, Wednesday, June 1, 2022, at 5:03 p.m., pursuant to notice with Ms. Spinelli presiding and the following members present: Ms. Acosta, Ms. Fabbri, Mr. Fiocchi, Mr. Holmes, Mr. Rivera, Mr. Sbrana, Mr. Silva, and Mrs. Codispoti.

Absent: None.

Also present: Mr. Llano, Superintendent, Mr. Frey, Assistant Superintendent, Dr. Sneathen, Assistant Superintendent, Ms. Leary, Board Secretary, Dr. Rossi, Executive Director of Personnel, Ms. Curio, Legal Counsel, press, and the public.

Absent: None.

Ms. Spinelli announced that in compliance with the New Jersey Open Public Meeting Law, commonly referred to as “The Sunshine Law,” the Vineland Board of Education has caused notice and posting of this meeting to be sent to the following, announcing the time and place thereof, agenda, etc.: The Daily Journal, SNJ Today, the Press of Atlantic City, Nuestra Comunidad, Visto Bueno, the Clerk - City of Vineland, and Administrative Office Public Bulletin Board.

Flag Salute: Sgt. Pilla Middle School

Resolution: Mr. Musterel read a resolution to convene into executive session for the following reasons outlined in N.J.S.A. 10:4-12: Discussion of pending litigation matters, employment transfers, and any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

Upon motion by Mrs. Codispoti, seconded by Mr. Holmes

All members voted “yes.”

(9-0-0)

CITY OF VINELAND BOARD OF EDUCATION
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2

Adjourned to Executive Session at 5:08 p.m.

Returned from Executive Session at 6:21 p.m.

Special

Presentations: None.

HIB Report: Upon motion by Mr. Holmes seconded by Mrs. Codispoti, the HIB report was approved.

All members voted “yes.”

(9-0-0)

Approval of
Minutes:

Committee

Reports: Mr. Holmes shared the Transportation Committee Meeting update from May 24, 2022

Mr. Holmes shared the Policy & Personnel Committee Meeting update from May 25, 2022

Mr. Fiocchi shared the Finance Committee Meeting update from May 23, 2022

Ms. Acosta shared the Curriculum, Instruction & Technology Committee Meeting update from May 16, 2022

Mrs. Codispoti shared the Superintendent Evaluation update for the non-conflicted board members.

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3

Solicitor

Report: None.

Public

Comment: Vicky Miller - Vineland Resident
Rodrick Zapanta - Vineland Student
Yahira Cuevas & April Robledo - Vineland Students
Lindsay Thies - Vineland Teacher
Justin Roig - Vineland Student
Kamayra Holmer - Vineland Student
Tabatha Haydak - Vineland Teacher
Jelitza Figueroa - Vineland Student
Dorothy Burke - Vineland Administrator
Braylon Blakely - Vineland Student
John Gallo - Vineland Guidance Counselor

Recommendations:

A	F	H	R	S	C
c	a	o	i	b	o
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RECOMMENDATIONS

It is recommended that:

PERSONNEL (1.1 - 1.5)

VOTE#1 - Roll call started

1.1 Approval of the following:

- a. Retirements, Resignations, Terminations, Leaves of Absence, Employment, Transfers
- b. Students
- c. Substitutes
- d. Extracurricular Activities
- e. Summer Extracurricular
- f. Volunteers

Acosta voted "yes" to all except 1.1a #8319 "no" Fabbri voted "yes" to all except 1.1a #8319 "no" VOTING then ceased.

1.2 Approval of the following contracts, Executive County Superintendent approval has been obtained for contracts a and b:

- For a term of one year commencing July 1, 2022, to June 30, 2023:
 - a. Mr. Nathan L. Frey, Assistant Superintendent for Curriculum and Instruction
 - b. Dr. Danielle F. Sneathen, Assistant Superintendent of Administration
 - c. Mr. Scott A. Musterel, Asst Business Admin/Asst Board Secretary
 - d. Dr. Joseph L. Rossi, Executive Director of Personnel
 - e. Mrs. Theresa A. Godlewski, Director of Special Education

Acosta voted "yes" to all except 1.1a #8319 "no" Fabbri voted "yes" to all except 1.1a #8319 "no" VOTING then ceased.

*****Motion to close the motion on the table and restart (1.1 & 1.2)*****

All Members voted "yes." (9-0-0)

VOTE #2 for 1.1 except for 1.1a Admin Transfers and 1.2

1.1 Approval of the following:

- a. Retirements, Resignations, Terminations, Leaves of Absence, Employment, Transfers
- b. Students
- c. Substitutes
- d. Extracurricular Activities
- e. Summer Extracurricular
- f. Volunteers

All Members voted "yes." (9-0-0)

1.2 Approval of the following contracts, Executive County Superintendent approval has been obtained for contracts a and b:

- For a term of one year commencing July 1, 2022, to June 30, 2023:
 - a. Mr. Nathan L. Frey, Assistant Superintendent for Curriculum and Instruction
 - b. Dr. Danielle F. Sneathen, Assistant Superintendent of Administration
 - c. Mr. Scott A. Musterel, Asst Business Admin/Asst Board Secretary
 - d. Dr. Joseph L. Rossi, Executive Director of Personnel
 - e. Mrs. Theresa A. Godlewski, Director of Special Education

All Members voted "yes." (9-0-0)

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RECOMMENDATIONS

It is recommended that:

PERSONNEL (1.1 - 1.5)

1.1 Approval of the following:
 a. (Admin) Transfers #11933

Ms. Acosta, Ms. Fabbri, Mr. Holmes, and Mr. Rivera voted "yes." Mr. Fiocchi, Mr. Sbrana, Mr. Silva, Mrs. Codispoti, and Ms. Spinelli voted "no." (4-5-0)
 Motion does NOT pass.

1.1 Approval of the following:
 a. (Admin) Transfers #8319

Mr. Holmes and Mr. Rivera voted "yes." Ms. Acosta, Ms. Fabbri, Mr. Fiocchi, Mr. Sbrana, Mr. Silva, Mrs. Codispoti, and Ms. Spinelli voted "no." (2-7-0)
 Motion does NOT pass.

1.1 Approval of the following:
 a. (Admin) Transfers #7723

Ms. Acosta, Ms. Fabbri, and Mr. Holmes, voted "yes." Mr. Fiocchi, Mr. Rivera, Mr. Sbrana, Mr. Silva, Mrs. Codispoti, and Ms. Spinelli voted "no." (3-6-0)
 Motion does NOT pass.

1.1 Approval of the following:
 a. (Admin) Transfers #8407

All Members voted "yes" except Mr. Fiocchi, Mr. Sbrana, Mrs. Codispoti, and Ms. Spinelli who voted "no." (5-4-0)
 Motion PASSES.

1.1 Approval of the following:
 a. (Admin) Transfers #5992

Ms. Acosta, Ms. Fabbri, and Mr. Holmes, voted "yes." Mr. Fiocchi, Mr. Rivera, Mr. Sbrana, Mr. Silva, Mrs. Codispoti, and Ms. Spinelli voted "no." (3-6-0)
 Motion does NOT pass.

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RECOMMENDATIONS

It is recommended that:

PERSONNEL (1.1 - 1.5)

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1.3 Approval of the following appointments for the 2022-2023 school year:

- a. Carmen DiGiorigo
Custodian of School Monies
- b. Scott Musterel to fill the following roles when needed in the absence of
Business Administrator:
Board Secretary
Contracting Agent
Custodian of School District Records
Transfer/Investment of funds at authorized district depositories
- c. Joseph Rossi
Appointing Authority/Civil Service Hearing Officer
Conscientious Employee Protection Act Contact Person
Section 504 Employee Compliance Officer
- d. Teri Godlewski
Section 504 Student Compliance Officer
- e. Danielle Sneathen
Anti-Bullying Coordinator
School Safety Specialist
Title IX Coordinator
Working Papers Issuing Officer
- f. Danielle Sneathen & Joseph Rossi
Affirmative Action Officers
- g. Paul Farinaccio
Americans with Disabilities Act Coordinator
Asbestos Management Officer
Chemical Hygiene Officer
Indoor Air Quality Designee
PEOSHA Officer
Right to Know Officer
- h. Keith Salerno
Contracting Agent

Mr. Holmes stepped off stage and not present during the vote

All Members voted
"yes."
(8-0-0)

2 1

1.4 Approval regarding the following appointments for July 1, 2022-August 31, 2022,
Acting Business Administrator, Scott Musterel

- Board Secretary
- Contracting Agent
- Custodian of School District Records
- Public Agenda Compliance Officer P.A.C.O.

Mr. Holmes stepped off stage and not present during the vote

All Members voted
"yes."
(8-0-0)

2 1

1.5 Approval of the appointment of Executive Director of Purchasing, Keith Salerno as the district's Qualified Purchasing Agent and to establish the bid threshold at the amount pursuant to N.J.S.A. 18A: 18A-3a and any increase authorized in N.J.S.A. 18A:18A-3b from July 1, 2022 through August 31, 2023.

Mr. Holmes stepped off stage and not present during the vote

All Members voted
"yes."
(8-0-0)

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RECOMMENDATIONS

It is recommended that:

PROCEDURES & OPERATIONS (2.1 - 2.8)

2				1	2.1 Approval of trips. <i>**Mr. Holmes not present during the vote**</i>	All Members voted "yes." (8-0-0)
2				1	2.2 Approval of the "Summer Program 2022 " preschool through grade 12, as on the list provided and on file with the Board Secretary. <i>**Mr. Holmes not present during the vote**</i>	All Members voted "yes." (8-0-0)
2				1	2.3 Approval of the spring bus evacuation drills completed in March, April, and May 2022 as per the list provided and on file with the Board Secretary and in accordance with the New Jersey Administrative Code 6A:27-11.2. <i>**Mr. Holmes not present during the vote**</i>	All Members voted "yes." (8-0-0)
2				1	2.4 Approval authorizing the Board Secretary to enter into an affiliation agreement with E4USA for 2022 - 2023. <i>**Mr. Holmes not present during the vote**</i>	All Members voted "yes." (8-0-0)
2				1	2.5 Approval authorizing the Board Secretary to enter into an affiliation agreement with Stockton University for 2022 - 2023 at zero cost. <i>**Mr. Holmes not present during the vote**</i>	All Members voted "yes." (8-0-0)
2				1	2.6 Approval authorizing the Board Secretary to enter into an affiliation agreement with Inter American University of Puerto Rico, Inc. (Program) for April 2022 - June 2022 at zero cost. <i>**Mr. Holmes not present during the vote**</i>	All Members voted "yes." (8-0-0)

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s	b	c	v	r	d
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RECOMMENDATIONS

It is recommended that:

PROCEDURES & OPERATIONS (2.1 - 2.8)

2				1	2.7 Approval of the first reading of the following Policies for discussion. - P. 1648.14 Safety Plan for Healthcare Setting in School Buildings - COVID-19 (Abolished) - P. 1648.15 Recordkeeping for Healthcare Setting in School Buildings - COVID-19 (New) - P. 2415.04 Title I - District-Wide Parent and Family Engagement (Revised) - P. 2415.50 Title I - School Parent and Family Engagement (New) - P. 2416.01 Postnatal Accommodation for Students (New) - P 2417 Student Intervention and Referral Services (Revised) - P 3161 Examination for Cause (New) - P. 4161 Examination for Cause (Revised) - P. 5512 Harassment, Intimidation, and Bullying (Revised) - P 7410 Maintenance and Repair (Revised) - P 8420 Emergency and Crisis Situations (Revised) - P 9320 Cooperation with Law Enforcement Agencies (Revised) - P 2461 Special Education/Receiving Schools (Revised)	All Members voted "yes." (8-0-0)
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Mr. Holmes not present during the vote

2				1	2.8 Approval regarding the Purchasing Manual for the 2022-2023 school year.	All Members voted "yes." (8-0-0)
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Mr. Holmes not present during the vote

BUILDINGS & GROUNDS (3.1 - 3.2)

2				1	3.1 Approval of a request for a waiver of the toilet room facilities for the 2022-2023 school year for the following: a. Golan Learning Center, Inc. – rooms 3,4,5,8,10 b. Sabater School – rooms 117, 118, and 120 c. Vineland YMCA – rooms blue, yellow, green, red	All Members voted "yes." (7-0-0)
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Ms. Fabbri stepped off stage and not present during the vote
Mr. Holmes not present during the vote

2				1	3.2 Approval regarding the use of Vineland High School South Complex by the City of Vineland for fireworks on Monday , July 4, 2022 (rain date Tuesday, July 5, 2022) and by the City of Vineland Police Department National Night Out for fireworks on Tuesday, August 2, 2022.	All Members voted "yes." (7-0-0)
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Ms. Fabbri stepped off stage and not present during the vote
Mr. Holmes not present during the vote

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RECOMMENDATIONS

It is recommended that:

FINANCE (4.1 - 4.36)

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| 2 | 1 | 4.1 Approval of budgetary transfers for General, School-Based and ECPA for April 2022.

<i>**Ms. Fabbri and Mr. Holmes not present during the vote**</i> | All Members voted "yes." (7-0-0) |
| 2 | 1 | 4.2 Approval of the Board Secretary and Treasurer reports for April 2022.

<i>**Ms. Fabbri and Mr. Holmes not present during the vote**</i> | All Members voted "yes." (7-0-0) |
| 2 | 1 | 4.3 Approval of the requisition to the City of Vineland for the 2022-2023 local school taxes according to the schedule provided and on file with the Board Secretary. (This meets the requirement by the state auditors for requisition of local district taxes for school purposes).

<i>**Ms. Fabbri and Mr. Holmes not present during the vote**</i> | All Members voted "yes." (7-0-0) |
| 2 | 1 | 4.4 Approval of the Tuition Rates for the 2022-2023 school year.

<i>**Ms. Fabbri and Mr. Holmes not present during the vote**</i> | All Members voted "yes." (7-0-0) |
| 2 | 1 | 4.5 Approval of the placement of Special Education students.

<i>**Ms. Fabbri and Mr. Holmes not present during the vote**</i> | All Members voted "yes." (7-0-0) |
| 2 | 1 | 4.6 Approval of submission and acceptance of the FY 2022 American Rescue Plan (ARP) ESSER III Application to the State of New Jersey Department of Education.
- March 13, 2020, to September 30, 2024
ARP ESSER-----\$26,468,902
Accelerated Learning Coach-----\$ 1,064,053
Evidence-Based Summer Learning -----\$ 72,545
Evidence-Based Comp Beyond School Day -----\$ 72,545
NJTSS Mental Health-----\$ 445,613
Total Amount Committed to LEA-----\$28,123,658

<i>**Ms. Fabbri and Mr. Holmes not present during the vote**</i> | All Members voted "yes." (7-0-0) |
| 2 | 1 | 4.7 Approval regarding the submission of a Security Grant that directly supports Preschool and Charter School Security Compliance for the Vineland Public Schools which will include camera upgrades in the amount of \$13,678.00 for the project time period of July 1, 2021, to September 30, 2023. | All Members voted "yes." (9-0-0) |

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RECOMMENDATIONS

It is recommended that:

FINANCE (4.1 - 4.36)

- 2 1 4.8 Approval of submission of amendment for CARES Emergency Relief Grant (ESSER) to the State of New Jersey Department of Education
- 2 1 4.9 Approval of assignment of Liability Broker agreement from Biondi Insurance to Hardenbergh Insurance Group effective November 1, 2021.
- 2 1 4.10 Approval to permit the school business administrator to bind the insurance coverage by June 30, 2022, pending the receipt of an acceptable renewal of Auto and Property/Casualty insurance with the NJSIG through Hardenbergh Insurance Group effective July 1, 2022, through June 30, 2023, with Board of Education premium approval occurring retroactively.
- 2 1 4.11 Approval of a Professional Services Agreement between Preferred Home Health Care & Nursing Services, Inc. and the City of Vineland Board of Education to provide nursing services for special education students in the amount of \$55 per hour for an LPN and \$60 per hour for an RN, as listed in Attachment A, from July 1, 2022, through June 30, 2023, in a form acceptable by the Board Solicitor and Superintendent.
- 2 1 4.12 Approval of a professional services contract between the Vineland Board of Education and Health Care Consultants, Inc., a New Jersey corporation doing business as Newborn Nurses for nursing services at a rate of \$45 per hour for an LPN and \$55 per hour for an RN for the 2022-2023 school year in a form acceptable by the Board Solicitor and Superintendent for July 1, 2022, through June 30, 2023.
- 2 1 4.13 Approval of the Health Care Staffing Agreement between the City of Vineland Board of Education and Epic Aveanna Health Services, Inc. to provide Licensed Practical Nurses at \$60 per hour, Registered Nurses at \$70 per hour, and other health services as listed in Addendum A on an as-needed basis for special education students in a form acceptable by the Board Solicitor and Superintendent for July 1, 2022, through June 30, 2023.

All Members voted "yes." (9-0-0)

All Members voted "yes" except for Mr. Fiocchi who "abstained." (8-0-1)

All Members voted "yes" except for Mr. Fiocchi who "abstained." (8-0-1)

All Members voted "yes." (9-0-0)

All Members voted "yes." (9-0-0)

All Members voted "yes." (9-0-0)

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RECOMMENDATIONS

It is recommended that:

FINANCE (4.1 - 4.36)

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| 2 | 1 | 4.14 Approval of the 2022-2023 Professional Services Agreement between White-Glove Community Care and Vineland Public School District Board of Education for nursing services for special education students in the amount of \$60 per hour for an RN, and \$50 per hour for an LPN from July 1, 2022, through June 30, 2023, in a form of a contract acceptable to the Superintendent and the Board Solicitor. | All Members voted "yes." (9-0-0) |
| 2 | 1 | 4.15 Approval of the staffing professional services contract between Wright Choice for Home Health Care and City of Vineland Board of Education to provide Licensed Practical Nurses at \$41 per hour and Registered Nurses at \$51 per hour on an as-needed basis for special education students in a form acceptable by the Board Solicitor and Superintendent for July 1, 2022, through June 30, 2023. | All Members voted "yes." (9-0-0) |
| 2 | 1 | 4.16 Approval of the contract for in-school one-on-one nursing services with Bayada Home Health Care, Inc. in the amount of \$52 per hour for RN and \$45 per hour for LPN in a form acceptable by the Board Solicitor and Superintendent for July 1, 2022, through June 30, 2023. | All Members voted "yes." (9-0-0) |
| 2 | 1 | 4.17 Approval of the contract for in-school nursing services with Bayada Home Health Care, Inc. in the amount of \$60 per hour for RNs in a form acceptable by the Board Solicitor and Superintendent for July 1, 2022, through June 30, 2023. | All Members voted "yes." (9-0-0) |
| 2 | 1 | 4.18 Approval of a professional services agreement with Brett DiNovi Associates to provide Board Certified Behavior Analyst (BCBA) and behavior support services to classified students within the district's autism programs during the 2022-2023 school year at the rates of \$55.00 p/h for Clinical Associates and \$122.50 per hour for Behavior Consultants. This related service will be funded by the ARP IDEA grant. | All Members voted "yes." (9-0-0) |

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It is recommended that:

FINANCE (4.1 - 4.36)

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| 2 | 1 | 4.19. Approval of a professional services renewal contract to Inspira Health Care-Occupational Health Services, Dr. Balogun for medical screening services at the current rate for July 1, 2022, through June 30, 2023. | All Members voted "yes." (9-0-0) |
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| 2 | 1 | 4.20. Approval of a professional services contract to Dr. Azizeh Salloum/CompleteCare Health Network for Medical Services as Chief School Physician at the inclusive rate of \$35,000 for July 1, 2022, through June 30, 2023. | All Members voted "yes" except for Ms. Spinelli who "abstained." (8-0-1) |
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| 2 | 1 | 4.21 Approval of a professional services contract to Dr. Daniel Evering Jr, DO for Medical Services as Alternate School Physicians at the rate of \$125.00 per hour for July 1, 2022, through June 30, 2023. | All Members voted "yes." (9-0-0) |
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| 2 | 1 | 4.22 Approval of the Partnership Agreement between Big Brothers Big Sisters of Cumberland & Salem Counties and the City of Vineland Board of Education for school-based and high school-based mentoring programs in the amount of \$12,000. | All Members voted "yes" except for Mr. Fiocchi who "abstained." (8-0-1) |
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| 2 | 1 | 4.23 Approval of a mutual termination agreement between the City of Vineland Board of Education and the Cumberland County Improvement Authority (CCIA) regarding the Shared Services agreement for HVAC services and building upgrades to various Vineland Schools effective June 1, 2022. | All Members voted "yes" except for Mr. Fiocchi and Ms. Spinelli who "abstained." (7-0-2) |
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| 2 | 1 | 4.24. Approval of a Shared Services Agreement with the City of Vineland to assist in providing free influenza vaccines to eligible preschool students enrolled in the Vineland Public Schools PreSchool Programs to help meet the State requirements at a cost of \$10,000 funded by the ECPA grant. | All Members voted "yes." (9-0-0) |
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| 2 | 1 | 4.25 Approval of Restorative Practices for Educators' Online Training through IIRP Graduate School in the amount of \$36,145.20. | All Members voted "yes." (9-0-0) |
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RECOMMENDATIONS

It is recommended that:

FINANCE (4.1 - 4.36)

2	1	4.26 Approval of the membership renewal of the New Jersey State Interscholastic Athletic Association (NJSIAA) for the 2022-2023 school year in the amount of \$2,500.	All Members voted "yes." (9-0-0)
2	1	4.27 Approval of the School Nutrition Program Vended Meals Contract between the Creative Achievement Academy LLC and the City of Vineland Board of Education for July 1, 2022, through June 30, 2023.	All Members voted "yes." (9-0-0)
2	1	4.28 Approval of the following year three (3) contract renewal for Food Service Management Company (RFP # 01105390) for the term of July 1, 2022, to June 30, 2023, with the option to renew two one-year terms for a total of five years with Sodexo was approved June 10, 2021, now including this amendment to reflect the .1519 Cents per Meal entry.	All Members voted "yes." (9-0-0)
2	1	4.29 Approval of a resolution that will allow private schools to provide free nutritional breakfast and/or lunch for students with disabilities.	All Members voted "yes." (9-0-0)
2	1	4.30 Approval of a resolution appointing Official Newspapers.	All Members voted "yes." (9-0-0)
2	1	4.31 Approval of a resolution appointing the Legal Depositories for school district funds.	All Members voted "yes" except for Mr. Fiocchi who "abstained." (8-0-1)

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a	i	i	s	a	i

RECOMMENDATIONS

It is recommended that:

FINANCE (4.1 - 4.36)

2 1 4.32 Approval of a resolution recognizing the Collective Bargaining Units.

All Members voted
"yes."
(9-0-0)

2 1 4.33 Approval awarding the following contract for: Barse HVAC System
(PW # 16-22/23).
- Barse HVAC System
Contractor: Falasca Mechanical, Inc.
3329 North Mill Road
Vineland, NJ 08360
Total contract amount including deduct alternate #1: \$4,756,600.00

All Members voted
"yes."
(9-0-0)

2 1 4.34 Approval awarding the following contract for: Asbestos Abatement
(PW #17-22/23)
- Asbestos Abatement
Contractor: Panoramic Windows of Stockton NJ
712 Sergeantsville Road
Stockton, NJ 08559
Total contract amount based on estimated usage: \$168,400

All Members voted
"yes."
(9-0-0)

2 1 4.35 Approval for the Board to approve a change order from Panoramic Window &
Door for Rossi Elementary School window replacement including the cost for
abatement of \$68,900.

All Members voted
"yes."
(9-0-0)

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RECOMMENDATIONS

It is recommended that:

FINANCE (4.1 - 4.36)

- 4.36 Approval regarding the following Cumberland County Regional Cooperative Transportation initiatives:
- a. 2021-2022 Qutoed Contracts
 - b. 2021-2022 Addenda
 - c. 2021-2022 Participation Agreement
 - d. Spring Bus Evacuations
 - e. 2022-2023 Bid#1 Non Public Choice
 - f. 2022-2023 Bid#2 Extended School Year
 - g. 2022-2023 Renewal Contracts ESY
 - h. 2022-2023 Renewal Contracts

All Members voted
"yes."
(9-0-0)

CITY OF VINELAND BOARD OF EDUCATION
June 1, 2022 - COMBINED MEETING MINUTES

16

Proposed Item:

Approval of

Bills: Bills incurred during April 2022.

Upon motion by Mrs. Codispoti, seconded by Mr. Silva
All members voted "yes."
(9-0-0)

Emergent

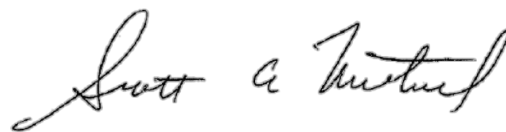
Item(s):

Old Business:

New Business:

Adjournment: A motion was made by Mr. Fiocchi, seconded by Mr. Silva, to adjourn
the combined meeting at 7:43 p.m.

Respectfully Submitted,



Scott A. Musterel
Acting Board Secretary

SAM:kji