RECOMMENDATIONS

It is recommended that:

PERSONNEL (1.1-1.5)

1.1 The Board approve the following:

   a. Retirements, Resignations, Terminations, Leaves of Absence, Employment, Transfers
   b. Students
   c. Substitutes
   d. Extracurricular Activities
   e. Summer

1.2 The Board approve the following annual appointments:

   a. Board Secretary (Helen Haley)
   b. Custodian of School District Records (Helen Haley)
   c. Custodian of School Monies (Carmen DiGiorgio)
   d. Scott Musterel to fill the following positions when needed in the absence of Helen Haley, CPA, from July 1, 2016, through June 30, 2017.
      1. Board Secretary
      2. Custodian of School District Records
      3. Contracting Agent
      4. Transfer/Investment of funds at authorized district depositories
   e. Conscientious Employee Protection Act contact person (Joseph Rossi)
   f. Section 504 Employee Compliance Officer (Joseph Rossi)
   g. Appointing Authority/Civil Service Hearing Officer (Joseph Rossi)
   h. Section 504 Student Compliance Officer (Teri Godlewski)
   i. Working Papers Issuing Officer (John Frangipani)
   j. Title IX Coordinator (John Frangipani)
   k. Affirmative Action Officers (John Frangipani & Joseph Rossi)
   l. Americans with Disabilities Act Coordinator (Wayne Weaver)
m. Right to Know Officer (Wayne Weaver)

n. Integrated Pest Management Coordinator (Wayne Weaver)

o. Indoor Air Quality Designee (Wayne Weaver)

p. PEOSHA Officer (Wayne Weaver)

q. Asbestos Management Officer (Wayne Weaver)

r. Chemical Hygiene Officer (Wayne Weaver)

s. Contracting Agents (Helen Haley & Keith Salerno)

t. Anti-Bullying Coordinator (John Frangipani)

1.3 The Board approve all district certificated staff as Home Instruction tutors for the 2016-2017 school year whose names are on file with the Board Secretary.

1.4 The Board approve the hourly rates for substitute personnel for the 2016-2017 school year.

1.5 The Board approve authorizing the Board Secretary and the Superintendent to issue “Reasonable Assurance” of continued employment for the 2016-2017 school year to substitute personnel.

PROCEDURES AND OPERATIONS (2.1 - 2.6)

2.1 The Board approve field trips, district travel, Baseball Spring Training 2017 and Crew Competition.

2.2 The Board approve the re-adoption of the Bylaws and Policies from July 1, 2016, through the Reorganization Meeting in January 2017.
2.3 The Board approve a contract between Vineland Board of Education and Educere for virtual summer school courses, with fees to be paid by student’s parents/guardians.

2.4 The Board approve vendors, whose names are on file with the Board Secretary, selected for the Project Graduation trip on Wednesday, June 15, 2016, in accordance with N.J.S.A. 18A:18A-5(18).

2.5 The Board approve the updated special education rubrics that are aligned with Danielson’s framework for evaluations. The rubrics reflect the following:
   a. Speech-Language Therapist
   b. School Social Worker
   c. Learning Consultant
   d. School Psychologist
   e. Physical and Occupational Therapist

2.6 The Board approve bus evacuation drills completed in April as per the list provided and on file with the Board Secretary and in accordance with the New Jersey Administrative Code 6A:27-11.2.

BUILDINGS AND GROUNDS (3.1)

3.1 The Board approve Summer 2016 Programs, preschool through grade 12, as on the list provided and on file with the Board Secretary.

All Members voted “yes.”
(8-0-0)
### FINANCE (4.1 - 4.31)

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**4.1** The Board approve budgetary transfers
a. General, School-Based and ECPA- March 2016

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**4.2** The Board approve the Board Secretary and Treasurer reports for March 2016.

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**4.3** The Board approve Special Education students’ placement.

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**4.4** The Board approve the appointment of Helen G. Haley, CPA, as the district’s Qualified Purchasing Agent and establish the bid threshold as the amount pursuant to N.J.S.A. 18A: 18A-3a and any increase authorized in N.J.S.A. 18A: 18A-3b.

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**4.5** The Board approve a resolution appointing Legal Depositories for the investment of school district funds.

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**4.6** The Board approve to add/change the following name as an authorized signer on the Net Payroll and budgetary accounts at Newfield National Bank:

- a. Scott A. Musterel

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**4.7** The Board approve to add/change the following names as authorized signers on the Athletic Department Student Activities Account at Sun Bank:

- a. Donald Robbins
- b. Lori Bings
- c. Thomas P. McCann, Ed.D.
- d. Helen G. Haley, CPA

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### 4.8 The Board approve Barse Elementary School to open a Student Activity Account at Newfield National Bank with the following authorized signers:
- Joseph A. Camardo
- Lillian Torres-Santiago
- Markella Isihos
- Helen G. Haley, CPA

### 4.9 The Board approve a resolution recognizing the bargaining units.

### 4.10 The Board approve a resolution appointing the official newspapers.

### 4.11 The Board approve a resolution authorizing the contracting agent to enter into tuition agreements for homeless students.

### 4.12 The Board approve a resolution that will allow private schools to provide free nutritional breakfast and/or lunch for students with disabilities.

### 4.13 The Board approve the School Nutrition Program Vended Meals Contract between Creative Achievement Academy LLC and the Vineland Board of Education from July 1, 2016 through June 20, 2017.

### 4.14 The Board approve the New Jersey Interscholastic Athletic Association (NJSIAA) membership renewal for the 2016-2017 school year in the amount of $2,150.
4.15 The Board approve the City of Vineland to enter into a Shared Services Agreement with the Vineland Board of Education to assist in providing free influenza vaccines to eligible preschool students enrolled in the Vineland Public Schools’ Preschool Program to help meet state requirements.

4.16 The Board approve submission of the New Jersey Schools Insurance Group Application for the 2014-2015 Safety Grant Program (based on NJSIG underwriting surplus from the period) for the project duration of July 1, 2016 to June 30, 2017, in the amount of $23,420.19.

4.17 The Board approve the YMCA Signature Program – School Participation Agreement between the Cumberland Cape Atlantic YMCA and the Vineland Board of Education for the Achievement Gap and Summer Learning Loss programs from September 1, 2016 through June 30, 2017.

4.18 The Board approve participation in coordinated transportation services between the Vineland Board of Education and Monmouth-Ocean Educational Services Commission for a fee of $25 per diem.

4.19 The Board approve the 2015-2016 Joint Transportation Agreement between Delsea Regional School District and Vineland Board of Education in the amount of $1,437.
4.20 The Board approve the (year two) renewal for the following contract at the current contract price for the term of July 1, 2016 through June 30, 2017:

Trash Pickup  
Waste Management of New Jersey, Inc.  
107 Silvia Street  
Ewing, NJ 08628

4.21 The Board approve the (year two) renewal for the following time and materials contracts at the current contract price for the term of July 1, 2016 to June 30, 2017, with an option to renew for a one-year term, for a maximum of a three-year contract:

a. Annual Concrete/Paving Services  
Fabbri Builders, Inc.  
1310 S. W. Boulevard  
Vineland, NJ 08360

b. Annual Carpet/Floor Covering Services  
Rose Floor Covering  
41 Pindale Drive  
Bridgeton, NJ 08302

c. Annual Roofing Services  
Kowalski Roofing Corp.  
381 Lake Shore Drive  
Brick, NJ 08723

d. Annual Plumbing Services  
Falasca Mechanical, Inc.  
3329 North Mill Road  
Vineland, NJ 08360
Continued

e. **Annual HVAC Services**

Marlee Contractors, LLC  
364 S. Egg Harbor Road  
Hammonton, NJ 08037

f. **Annual Electric Services**

Lee-way Electric, LLC  
105 Morris Avenue  
Landisville, NJ 08326

g. **Annual Bus-Vehicle Maintenance and Repair**

Speedy’s Alignment Inc.  
823 Harding Highway  
Newfield, NJ 08344

h. **Annual Paving Services**

Asphalt Paving Corporation  
378 Elmwood Avenue  
Malaga, NJ 08328

Ms. Rios thanked Mr. English for clarifying information she requested at the last Board meeting. She wanted the public to know why these entities were not going out to bid.

Mrs. Haley said the time and material bids are an extension of our own skilled labor. All of these services are beyond what our staff can do. Mrs. Haley said the services are put out for bid and under 18A:42 we are allowed to renew these bids. She said we put the bid out for one year with two one-year extensions. Mrs. Haley said after the first year is completed we have the option of not renewing or asking the contractor if they are interested in renewing. She said all of these vendors were awarded last year. We sent letters to them to see if they were interested in renewing because we were satisfied with their work.
Mrs. Haley said we are allowed to renew if the contract terms are exactly the same or increase by a consumer price index. She said all these vendors stayed flat and this locks in the labor rate of 2015 for potentially three years.

Ms. Rios said Mr. English clarified that there were other businesses that we did put out for bid. Mrs. Haley said correct and so far this year we wrote 8 bids. She said many will be awarded in June.

Mr. Weaver said as Mrs. Haley stated these are supplemental contracts that offset the labor in the maintenance department. He said that he made the initial recommendation to renew these contracts based on performance and current price structure.

Mr. Sbrana said there is also the issue of having these people available to us in an emergency if there is something that needs to be done immediately. Mr. Weaver said in the contract language we have a 2 hour response time.

4.22 The Board approve a (year two) renewal of a contract for the Before and After School Program, to Cumberland Cape Atlantic YMCA of Vineland, to provide before and after school services, in the amount of $398,650, with an additional $2.50 per student on planned half days, from July 1, 2016, through June 30, 2017, for the 2016-2017 school year with a one year option to renew (for a total of three years). These fees are charged directly to parents. The Cumberland Cape Atlantic YMCA was the lone vendor to submit a proposal.
4.23 The Board approve a (year two) contract addendum with Sodexo Management, Inc. for Food Service Management from September 1, 2016, through August 31, 2017 in a format acceptable by the Board Solicitor and the Superintendent.  
(Pulled from agenda by Superintendent)

4.24 The Board approve a (year two) renewal for the diesel fuel contract using the OPIS Paulsboro average base price for the day product is picked up for the term of July 1, 2016 through June 30, 2017:

_Diesel Fuel_
Riggins, Inc.
3938 S. Main Road
Vineland, NJ 08360

4.25 The Board approve the SRI & ETTC allocation of 1,315 hours to the Vineland School District at a cost of $31,564 (9,712 students x $.325 per student) to be utilized from July 1, 2016, through June 30, 2017, as indicated on the Announcement of SRI & ETTC hours for 2016-2017 school year.

4.26 The Board approve a Professional Service Contract with Manders Merighi Portadin Farrell (MMPF) Architects at the same contract price from July 1, 2016 through June 30, 2017.

4.27 The Board approve rejecting the time and materials painting bid as per 18A:18A-22 with authorization to rebid.
4.28 The Board approve the renewal of the Prescription Program with the RX Alliance/PEBT from July 1, 2016 through June 30, 2017, in the projected amount of $7,342,042, which represents an increase of 13.8%.

4.29 The Board approve renewal of Dental Alliance from July 1, 2016, through June 30, 2017 in the projected amount of $313,931, which represents an increase of 1.51%

4.30 The Board approve payment in the amount of $600 to legal counsel on behalf of an employee whose name is on file with the Board Secretary for legal fees in accordance with N.J.S.A. 18A:16-6.1.

4.31 The Board approve the submission of the following grant:
   a. 21st Century Community Learning Center Program
      Cumberland Cape Atlantic YMCA
      For high school students to mentor younger students and assist with homework.
      In the amount of ---------------------------$250,000

Mr. Jennings asked if this grant was for 5 years. Dr. Gruccio said the term is up to 5 years. Mrs. Haley read the grant application.
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