

An open work session of the Board of Education of the City of Vineland was held in the Board Room, 625 Plum Street, Vineland, New Jersey, Wednesday, May 3, 2017 at 6:20 p.m., pursuant to notice with Mr. Jennings presiding and the following members present: Ms. Acosta, Mr. Bordley, Ms. Codispoti, Mr. Fiocchi, Mr. Holmes, Mr. Medio, and Mr. Sbrana. Absent: Ms. Rios.

Also present: Dr. Guccio, Superintendent, Mr. Frey and Mr. Frangipani, Assistant Superintendents, Mrs. Haley, Board Secretary, Dr. Rossi, Executive Director of Personnel, Mr. DeSanto, Board Solicitor, press and public. Absent: None.

Mr. Jennings announced that in compliance with the New Jersey meeting law commonly referred to as "The Sunshine Law," the Vineland Board of Education has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.: The Daily Journal, the Atlantic City Press, The Grapevine, Clerk - City of Vineland, and Administrative Office Public Bulletin Board.

Flag salute:

Special

Presentations:

Dr. Guccio introduced Ms. Sheryl Rasmussen and Mr. Phil Giambri, VHS Teachers, to recognize students who competed in the Technology Student Association State Competition at The College of New Jersey.

Mrs. Rasmussen explained the competition and introduced each of the students.

Dr. Guccio introduced Master Sergeant Chris Miller, VHS Aerospace Science Instructor, to honor the JROTC cadets on their achievement in the Washington Township Drill Competition.

Master Sergeant Miller said recently we competed in the Washington Township Drill Competition, which was our fourth drill competition this year. He introduced Cadet Walker to explain how we did at Washington Township.

Cadet Walker explained the achievements and awards that were won at the competition.

Dr. Guccio introduced Ms. Angela D'Ottavio, VHS Health Occupations Students of America (HOSA) Advisor, to honor students who competed in the 2017 HOSA Medalist regional and state competitions.

Ms. D'Ottavio introduced each of the HOSA students who competed and in what events they received medals.

Student Liaison
Report: None.

HIB Report: None.

Comments by
Board Solicitor: None.

Items for Review:

A. Superintendent

1. **PERSONNEL** (1.1-1.4)

1.1 **Personnel Items** – Mr. Sbrana recognized Mr. Bruce Trapani a long time employee who is retiring.

1.2 **Annual Appointments**- No discussion.

- a. Board Secretary (Helen G. Haley)
- b. Custodian of School District Records (Helen G. Haley)
- c. Custodian of School Monies (Carmen DiGiorgio)
- d. Scott Musterel to fill the following roles when needed in the absence of Helen G. Haley, CPA.
 1. Board Secretary
 2. Custodian of School District Records
 3. Contracting Agent
 4. Transfer/Investment of funds at authorized district depositories
- e. Conscientious Employee Protection Act contact person (Joseph Rossi)
- f. Section 504 Employee Compliance Officer (Joseph Rossi)
- g. Appointing Authority/Civil Service Hearing Officer (Joseph Rossi)
- h. Section 504 Student Compliance Officer (Teri Godlewski)
- i. Working Papers Issuing Officer (John Frangipani)
- j. Title IX Coordinator (John Frangipani)
- k. Affirmative Action Officers (John Frangipani & Joseph Rossi)
- l. Americans with Disabilities Act Coordinator (Wayne Weaver)
- m. Right to Know Officer (Wayne Weaver)
- n. Integrated Pest Management Coordinator (Wayne Weaver)
- o. Indoor Air Quality Designee (Wayne Weaver)

- p. PEOSHA Officer (Wayne Weaver)
- q. Asbestos Management Officer (Wayne Weaver)
- r. Chemical Hygiene Officer (Wayne Weaver)
- s. Contracting Agents (Helen G. Haley & Keith A. Salerno)
- t. Anti-Bullying Coordinator (John Frangipani)
- u. Public Agency Compliance Officer- P.A.C.O. (Helen G. Haley)

- 1.3 **Certificated district staff to possible serve as home instruction tutors for 2017/2018-** No discussion.
- 1.4 **Authorization for the Superintendent and Executive Director of Personnel to issue “Reasonable Assurance” of continued employment for 2017-2018 substitute personnel –** No discussion.

2. **PROCEDURES & OPERATIONS (2.1-2.4)**

- 2.1 **Travel –** No discussion.
- 2.2 **Project Graduation Trip June 14, 2017 –** No discussion.
- 2.3 **Bus Evacuation Drills for March and April –** No discussion.
- 2.4 **First Reading of the following Bylaws, Policies and Regulations-** No discussion.
 - Policy 5337 Service Animals (new)
 - Bylaw 0145 Board Member Resignation & Removal (revised)
 - Mandated Changes**
 - 0000.01 Introduction of Bylaws (revised)
 - 0000.02 Introduction of Bylaws (revised)
 - 0000.03 Introduction of Bylaws (revised)
 - Policy 2415.06 Unsafe School Choice Option (revised)
 - Policy 2464 Gifted & Talented Students (revised)
 - Policy 2622 Student Assessment (revised)
 - Policy/Regulation 3160 Physical Examination (revised) *[this Regulation must be adopted by the Board of Education as indicated by statute or administrative code]*
 - Policy/Regulation 4160 Physical Examination (revised) *[this Regulation must be adopted by the Board of Education as indicated by statute or administrative code]*
 - Policy 5460 High School Graduation (revised)
 - Policy 5465 Early Graduation (abolished)

3. BUILDINGS & GROUNDS (3.1-3.4)

3.1 Summer 2017 Programs, Preschool through Grade 12 – No discussion.

**3.2 Request for a Waiver of the Toilet Room Facilities for the 2017-2018 School Year-
No discussion.**

1. Max Leuchter School – Rooms 15,16
2. Golan Learning Center, Inc. – Rooms 3,4,5,8,10
3. Sabater School – Rooms 117,118,119,120
4. Vineland YMCA – Rooms Blue, Yellow, Green, Red
5. Barse School – Rooms 5,6
6. Dallago School – 405,406,508

This request is required to continue state approval of our use of these classrooms.

3.3 Petition to the Executive County Superintendent of Schools to approve the following for use as temporary facilities for the 2017-2018 school year – No discussion.

1. Veterans' Memorial Middle School – Four temporary units (8 classrooms)
2. Mennies Elementary School – Grades 1-5 temporary unit
3. Winslow Elementary School – Grades 1-5 temporary unit
4. Dallago Pre-School – Pre- K – Rooms 405,406,508,522,523

3.4 Petition to the Executive County Superintendent of Schools to approve Winslow Elementary School's Application for Dual Space Use of Educational Space for the 2017-2018 school year – No discussion.

FINANCE (4.1-4.36)

4.1 Budgetary Transfers – No discussion.

4.2 Board Secretary/Treasurer's report for March 2017 – No discussion.

4.3 Placement of Special Education Students – No discussion.

4.4 Acceptance of Funding – Mennies School Kohls Volunteer Program Grant – No discussion

- 4.5 **Appointment of Helen G. Haley as the district Qualified Purchasing Agent – No discussion.**
- 4.6. **Resolution Appointing the following Bank Depositories for business checking, saving and investments: Athletic Department Petty Cash Fund, Athletic Funds, Budgetary, Payroll Agency, Food Service, Payroll (Net), Unemployment Trust Fund, Flex Spending and Capital Reserve – No discussion.**
- 4.7 **Resolution Appointing the Legal Depositories for the investment of school district funds – No discussion.**
- 4.8 **Resolution Appointing Official Newspapers – No discussion.**
- 4.9 **Resolution Appointing Bargaining Units – No discussion.**
- 4.10 **Resolution Authorizing the Contract Agent to enter into Tuition Agreements for Homeless Students for 2017-18 – No discussion.**
- 4.11 **Award of Broker of Record –Employee Health Benefits EUS #11-17/18 to Allen Associates – No discussion.**
- 4.12 **Health Insurance Renewal with Aetna Inc. – Mr. Jennings asked if there is a decrease in the rates from last year. Mrs. Haley said yes last year the rates increased 13.8%.**
- 4.13 **Benecard Prescription Program Renewal with RX Alliance/PEBT – No discussion.**
- 4.14 **Delta Dental Plan Renewal with Dental Alliance – No discussion.**
- 4.15 **Time/Materials Renewals (year two) at Current Contract Price: a. Garbage Bags-Central Poly-Bag Corp, b. Online Education Services-Educere, c. IT Services-PCS, d. Mental Health Services-Robins Nest, e. Homebound Instruction-Ark Education Services, f. Literacy Services-Children’s Literacy Initiative – No discussion.**
- 4.16 **Time/Materials Renewals (year three) at Current Contract Price: a. Concrete/Paving Services-Fabbri Builders, Inc., b. Carpet /Floor Covering Services-Rose Floor Covering, c. Roofing Services-Kowalski Roofing Corp., d. Plumbing Services-Falasca Mechanical, Inc. e. HVAC Services-Marlee Contractors, LLC, f. Electric Services-Lee-Way Electric LLC, g. Bus/Vehicle Maintenance and Repair-Speedy’s Alignment Inc. – No discussion.**

- 4.17 **Time/Materials Renewal (year two) at the Consumer Price Index (CPI) maximum increase of .3% for Painting Services to Dowco Painting Co., Inc. – No discussion.**
- 4.18 **Renewal of (year three) using the OPIS Paulsboro average base price for the day for the Diesel Fuel Contract to Riggins Inc. – No discussion.**
- 4.19 **Renewal of (year three) for trash pick-up at the current contract price to Waste Management – No discussion.**
- 4.20 **Contract Award for Telescopic Seating Replacement for the VHS North Gymnasium (PW-Bid#12-16/17) Contractor – Degler-Whiting, Inc. at a contract price of \$130,000 – No discussion.**
- 4.21 **Sodexo Management, Inc. (year three) Addendum for Food Service Management – No discussion.**
- 4.22 **Resolution to allow Private Schools to provide free nutritious breakfast and/or lunch for students with disabilities – No discussion.**
- 4.23 **Renewal of (year two) Contract with Insight Workforce Solutions, LLC to provide substitute staffing services – No discussion.**
- 4.24 **Membership Renewal of the NJ State Interscholastic Athletic Association (NJSIAA) in the amount of \$2,150 – No discussion.**
- 4.25 **Professional Service Contract Award to Gruccio, Pepper, DeSanto & Ruth P.A. for Legal Services at the current contract rate as Board Solicitor – No discussion.**
- 4.26 **Professional Service Contract Award to Frank DiDomenico, Esq. for Legal Services at the current contract rate as Alternate Counsel – No discussion.**
- 4.27 **Professional Service Contract Award to Ford Scott & Associates LLC for audit services with charges not to exceed \$79,000 and \$6,000 for ASSA Audit – No discussion.**
- 4.28 **Professional Service Contract to Manders Merighi Portadin Farrell (MMPF) Architects at the same contract prices – No discussion.**
- 4.29 **Professional Service Contract to Dr. Timothy Rhyme as Chief School Physician at the current contract rate – No discussion.**

- 4.30 **Professional Service Contract to Dr. Joseph P. Bernardini and Dr. Brad J. Bernardini as Alternate School Physicians at the current contract rate – No discussion.**
- 4.31 **Contract for Before and After School Program (Bid #07-17/18) with the Cumberland cape Atlantic YMCA of Vineland – No discussion.**
- 4.32 **Contract Award for Locksmith Van – Contractor: Lilliston Ford at a contract price of \$36,755 – No discussion.**
- 4.33 **Contract with JMI Enterprises, LLC for School Bus Advertising – No discussion.**
- 4.34 **Bus Advertisement with Sahara Sam’s for one year in the amount of \$1,947 – No discussion.**
- 4.35 **Cape May County Contract for participation in shared services transportation – No discussion.**
- 4.36 **Cumberland County Regional Cooperative Transportation- a. Pupil Transportation Bid, b. 2016-2017 Transportation Contracts, c. Out of District Joint Agreements, d. Shared Services Transportation Jointures, e. Shared Services Agreement with Cape May County Special Services, f. Spring Bus Evacuation Drills, g. Transportation Statistics for March, h. Summer Migrant Transportation Participation Agreement 16/17, i. Migrant Education Contracts 16/17, j. Summer Migrant Transportation Participation Agreement 17/18, k. Migrant Education Contracts 17/18 – No discussion.**

b. Items proposed by the Board President or an individual Board Member:

Discussion regarding the approval of the recommendation by the Finance Committee that the Board approve the award of the following contract:

Labor Relations Attorney –Negotiator RFP #14-17/18

Contractor: Gruccio, Pepper, DeSanto & Ruth, PA

817 Landis Avenue

Vineland, NJ 08362

At the rate of \$125 per hour from July 2, 2017 through June 30, 2018.

Ms. Acosta asked what the criteria was for the evaluators. Mrs. Haley said the criteria is technical, management and cost. She said the evaluators rate and score them.

Review of Bills

March 2017: No discussion.

Public Comments: None.

Committee

Reports:

Ms. Acosta said at the Personnel & Policy Committee meeting discussed was Bylaw 0143, Bylaw 170 and the dress code regulation review. She said Dr. Rossi discussed several personnel issues including possible tenure charges. Ms. Acosta said non-tenured letters have been sent out along with staff reassignments for Landis and Almond Road Schools. She said Rice Notices continue to be sent to all employees who are on the agenda. Ms. Acosta said there was discussion in regards to the replacement of a clerical staff member at Veterans Memorial School.

Mr. Jennings asked if the hoodies discussed in the dress code regulation review were sold in the school store. Ms. Acosta said as long as the hoodies comply with the school colors the hoodies can be worn but not up.

Ms. Codispoti said discussed at the Transportation Committee meeting was revenue, bus driver shortage, subcontracting more bus routes, maintaining a good standby pool of drivers in-house, removing 54-passenger bus leases, additional part-time staff hiring for summer registrations, z pass program, and late bus issues.

Ms. Codispoti said discussed at the Curriculum & Technology Committee meeting was reallocating the Landis School library resources, T- Mobile, Sprint and the two year degree college pathway during high school.

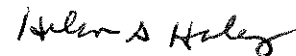
Ms. Codispoti said discussed at the Preschool Committee meeting was the Little Folks festival and registration ideas.

Mr. Bordley said discussed at the Facilities Committee meeting was property sales, potential lease of 120 Wood Street, athletic field maintenance, donated land misconceptions about walking paths, facility updates on projects sent to the Department of Education, roofing, Lincoln Avenue Middle School and Almond Road Lease.

Mr. Fiocchi said discussed at the Finance Committee meeting was Allen Associates for Broker of Record for health insurance, Gruccio, Pepper, DeSanto & Ruth for Labor Negotiation Attorney, Sodexo Renewal and potential changes to budget prior to the meeting on May 1st.

Adjournment: A motion was made by Ms. Codispoti, seconded by Mr. Bordley, to adjourn the meeting at 7:03 p.m. All Members voted yes.

Respectfully submitted,



Helen G. Haley
Board Secretary