



Vineland Public Schools

Personnel Department

625 Plum Street • Vineland, NJ 08360-3708

Ms. Maryann Greenfield, SPHR, Executive Director of Personnel

PHONE (856) 794-6700 EXT. 2110 • FAX (856) 507-8723

NON-CERTIFIED PERSONNEL

POSITION APPLIED FOR:

(Indicate Specific Position if Known)

E-mail Address: _____ Date: _____

Name: _____

Street Address: _____ APT#: _____

City: _____ State: _____ Zip Code: _____

Telephone Number (Home): (_____) _____ - _____ Other (_____) _____ - _____

FOR OFFICIAL USE ONLY

Interview Date: _____ Start Date: _____

Interviewers: _____ Step on Guide: _____

Credentials Needed:

PERSONAL DATA

1.) Present Salary _____

2.) Are you qualified to work in the United States? _____

3.) Have you ever been convicted of a criminal offense? _____

If yes, please use this space to provide an explanation _____

4.) Have you ever worked for the Vineland Public Schools? _____

5.) By whom were you referred for a position here? _____

6.) Give the name, address and phone number of a person(s) to be contacted in case of an emergency.

Name: _____ Address/Phone: _____

Name: _____ Address/Phone: _____

7.) List any special training you have had or skills that you possess that will be helpful to you in this position:

Education

Type of School:

Name and Address:

High School: _____

College/University: _____

Business or Trade: _____

Other: _____

Subjects or Areas of Major Interest: _____

Highest Degree Earned: _____ Credits beyond Highest Degree: _____

Work Experience

Position and Type of work:

Name & Address of Employer

Dates of Employment
Start End

_____ - _____

_____ - _____

_____ - _____

_____ - _____

PROFESSIONAL AND COMMUNITY RELATIONS

Organizations to which you belong: (Civic, Service, Social :)

In what community projects and/or activities have you participated?

References

Name and Occupations

Address

Phone Number

1.) _____

2.) _____

3.) _____

Vineland Public Schools

The Vineland School District has adopted policies which guarantee that all persons shall have equal employment and promotional opportunities regardless of race, color, creed, religion, sex, disability, national origin, social/economic status or sexual orientation and that all employees are entitled to work in an environment free from discrimination and harassment.

CERTIFICATION AND RELEASE AUTHORIZATION

I certify that all of the statements made by me are true, complete and correct to the best of my knowledge and belief, and are made in good faith. I understand that any misrepresentation of information shall be sufficient cause for: 1.) Rejecting my candidacy, 2.) Withdrawing of any offer of employment, or 3.) Terminating my employment

I certify that I completed this application myself with no assistance from another individual.

X _____
SIGNATURE OF APPLICANT



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VOLUNTARY SELF-IDENTIFICATION (CONFIDENTIAL-FOR STATISTICAL USE ONLY)

We are an equal opportunity employer and do not discriminate on the basis of race, color, religion, sex, age, national origin, disability, veteran status, sexual orientation or any other classification protected by federal, state or local law. The information below will be used only in the compilation of data for affirmative action reporting.

Completion of this data is voluntary and will not affect your opportunity for employment or terms or conditions of employment, if hired. Please return this page with your application.

PLEASE COMPLETE IN FULL:

Date: _____

Position applied for: _____

Name: _____

Social Security # _____ - _____ - _____

Gender: Male Female

Date of birth: _____

Applicant's zip code: _____

RACE/ETHNICITY:

(Please check one of the descriptions below corresponding to the ethnic group with which you most identify.)

- Hispanic or Latino** – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
- White (Not Hispanic or Latino)** – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Black or African American (Not Hispanic or Latino)** – A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)** – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- Asian (Not Hispanic or Latino)** – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- American Indian or Alaska Native (Not Hispanic or Latino)** – A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- Two or More Races (Not Hispanic or Latino)** – All persons who identify with more than one of the above five races.
- Race missing or unknown** - Applies to Applicants only, where a resume or application that is screened is received without any racial or ethnic identification and no further contact is made with the applicant.

Personal and Confidential